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4 NOV 1968

MEMORANDUM FOR: DCI Representative, CIA Records Management Board

SUBJECT : Office of Planning, Programming, and Budgeting
October Report

1. The Office of Finance transferred responsibility of 31 boxes to the Office of Planning, Programming, and Budgeting on 21 October 1968.

2. It has been impossible to inspect these records at the Records Center this past month, however, a brief rundown of the shelf list indicates there may be some destruction possible. It is also a possibility that the Office of Finance has additional boxes which should be the responsibility of the Office of Planning, Programming, and Budgeting, thus further enlarging our holdings.

3. The Office of Planning, Programming, and Budgeting Records Officer and myself will make an inspection trip to the Records Center during the early part of November to make an analysis of the aforementioned situation.

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[Redacted]
Assistant Records Officer

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GROUP 1
downgrading and
declassification